



## QUICKSTEP COMPUTER CENTER

National Accreditation Board of Education Training.  
(NABET)- Quality council of India) An ISO 9001:2008

### \*\*\*\*\*Course Description (Microsoft Office Project)\*\*\*\*\*

- + Activities, Calendars - Definitions, Sequencing & estimate duration
- + How to develop a schedule plan and control
- + Network analysis-CPM, PERT, PDM
- + How to prepare Work Breakdown Structure (WBS)
- + How to define WBS
- + Constraints
- + How to manage cost in a project
- + How to do Resource Planning and Cost Estimation
- + How to prepare Resource Sheet
- + How to apply resource to each activity
- + How to define Resource Pool and to allocate Resources
- + Filters and Grouping
- + How Material Resources are being allocated
- + Analyzing Resources and Earned Value Analysis
- + Method of developing different types of reports according to industrial needs
- + Scheduling in multiple projects
- + Customisation